

TO THINE OWN SELF BE TRUE



**Main Hall AV Packages • 2019**

## Package A: Audio



Included Items	Setup Time	Day Cost	Evening Cost
<b>LIGHTING</b> Venue stage lighting			
<b>PA SYSTEM</b> 1x Digital mixing desk 2x Digital audio recorder 1x Lectern microphone 4x Table microphones 2x Handheld radio microphones 1x Audio recording on 8GB USB	1 hour	<b>£78</b>	<b>£60</b>
<b>AV TECHNICIAN REQUIRED*</b>			

\*Please refer to the *Technical Support Rates* to select the AV Technician time slot for your event. Please also refer to the guidelines above and allow the appropriate setup time (before doors open) and 30 minutes breakdown time after event finish time.

## Package B: Audio & Projection



Included Items	Setup Time	Day Cost	Evening Cost
<p><b>LIGHTING</b> Venue stage lighting</p> <p><b>PA SYSTEM</b> 1x Digital mixing desk 2x Digital audio recorder 1x Lectern microphone 4x Table microphones 2x Handheld radio microphones 1x Audio recording on 8GB USB</p> <p><b>PROJECTION</b> 1x 6000 Lumen HD projector 1x Large projection screen 1x Video switcher 2x Laptops</p> <p><b>AV TECHNICIAN REQUIRED*</b></p>	1.5 - 2.5 hours**	<b>£390</b>	<b>£331</b>

\*Please refer to the Technical Support Rates to select the AV Technician time slot for your event. Please also refer to the guidelines above and allow the appropriate setup time (before doors open) and 30 minutes breakdown time after event finish time.

\*\*Setup time depends on the complexity of your event.

## Package C: Audio & Filming (Live Streaming)



Included Items	Setup Time	Day Cost	Evening Cost
<p><b>LIGHTING</b> Venue stage lighting</p> <p><b>PA SYSTEM</b> 1x Digital mixing desk 2x Digital audio recorder 1x Lectern microphone 4x Table microphones 2x Handheld radio microphones 1x Audio recording on 8GB USB</p> <p><b>HD FILMING*</b> and/or <b>LIVE STREAMING**</b> Hire of Wirecast equipment Wirecast operator Access to fibre optic broadband*** 500GB USB3.0 hard drive containing event footage****</p> <p><b>1-2 AV TECHNICIANS REQUIRED*</b></p>	2 - 3 hours	<b>£715</b>	<b>£696</b>

\*Please refer to the Technical Support Rates to select the AV Technician time slot for your event. Please also refer to the guidelines above and allow the appropriate setup time (before doors open) and 30 minutes breakdown time after event finish time.

\*\*If your event lasts for more than 9 hours, you will receive the footage within 3 working days. This will incur additional charges.

\*\*\* Live Streaming only.

\*\*\*\* HD Filming only.

## Package D: Audio, Projection & Filming (Live Streaming)



Included Items	Setup Time	Day Cost	Evening Cost
<p><b>LIGHTING</b> Venue stage lighting</p> <p><b>PA SYSTEM</b> 1x Digital mixing desk 2x Digital audio recorder 1x Lectern microphone 4x Table microphones 2x Handheld radio microphones 1x Audio recording on 8GB USB</p> <p><b>PROJECTION</b> 1x 6000 Lumen HD projector 1x Large projection screen 1x Video switcher 2x Laptops</p> <p><b>HD FILMING* and/or LIVE STREAMING**</b> Hire of Wirecast equipment Wirecast operator Access to fibre optic broadband*** 500GB USB3.0 hard drive containing event footage****</p> <p><b>1-2 AV TECHNICIANS REQUIRED*</b></p>	1.5 - 2 hours	£1,124	£1,063

\* Please refer to the Technical Support Rates to select the AV Technician time slot for your event. Please also refer to the guidelines above and allow the appropriate setup time (before doors open) and 30 minutes breakdown time after event finish time.

\*\* You must be able to provide a suitable web platform to host the stream, and to use YouTube you must be a YouTube partner. Please consult with PF Events to check the suitability of your web platform.

\*\*\* Live Streaming only.

\*\*\*\* HD Filming only.

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## Package E: Broadband only



Included Items	Day Cost	Evening Cost
<b>BROADBAND</b> Access to fibre optic broadband only	£162	£162

## Package F: Video Conferencing



Included Items	Setup Time	Day Cost	Evening Cost
<p><b>LIGHTING</b> Venue stage lighting</p> <p><b>PA SYSTEM</b> 1x Digital mixing desk 2x Digital audio recorder 1x Lectern microphone 4x Table microphones 2x Handheld radio microphones 1x Audio recording on 8GB USB</p> <p><b>PROJECTION</b> 1x 6000 Lumen HD projector 1x Large projection screen 1x Video switcher 2x Laptops</p> <p><b>VIDEO CONFERENCING</b> Hire of Wirecast &amp; Video Conferencing equipment Wirecast operator Use of fibre optic broadband</p> <p><b>2 TECHNICIANS REQUIRED</b> 1 Dedicated video conferencing technician and 1 AV technician throughout your event*</p>	2 - 3 hours	<b>£1,362</b>	<b>£1,302</b>

\*Please refer to the Technical Support Rates to select the AV Technician time slot for your event. Please also refer to the guidelines above and allow the appropriate setup time (before doors open) and 30 minutes breakdown time after event finish time.

\*\*If your event lasts for more than 9 hours, you will receive the footage within 3 working days. This will incur additional charges.

\*\*\*You must be able to provide a suitable web platform to host the stream, and to use YouTube you must be a YouTube partner. Please consult with PF Events to check the suitability of your web platform.

## Extras

PA SYSTEM	Day Cost	Evening Cost
Additional handheld microphone (venue)	£58	£46
Headset radio microphone (venue)	£58	£46
Headset microphone supplied by PF Events	£54	£54
Transport charge	£60	£60
PROJECTION	Day Cost	Evening Cost
Additional laptop (venue)	£61	£61
Conversion of Conway Hall screen to 16:9 ratio (3.4m x 1.91m)	£162	£162



## Extras

ENHANCED LIGHTING	Day Cost	Evening Cost
16x Uplighters (including transport and labour)	£412	£412
Full lighting package, ideal for weddings and awards events (see photo below for an example of a typical design)	£773	£773



All bookings are subject to our standard terms and conditions.

For further information, or to discuss these packages further, please contact: Adam Savant at PF Events on 07832 126049 or [adam@pfevents.com](mailto:adam@pfevents.com)

## Technical Support Rates

AUDIO-VISUAL TECHNICIAN		Rate
0-4 hours (half day)		£169
4-6 hours		£212
6-8 hours (full day)		£240
8-12 hours (day and a half)		£324
12-16 hours (double day)		£408
VIDEO TECHNICIAN		Rate
12 hours wire-cast (video) technician		£422
Video editing - <b>per hour</b>		£83
Transfer live mix footage to client hard drive - <b>per hour</b>		£79
Format conversion and upload to YouTube		£245

Please note that any video recording needs 2 hours set-up time.

Unless otherwise stated, "day" means 09:00 to 17:00 and "evenings" means 18:00-22:00.

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